

U.S. DISTRICT COURT - CM/ECF EXTERNAL TRAINING

Revision: 8/21/2006

Electronic Case Files (ECF) training is scheduled on the following dates, times and places listed below. Space is limited; prior registration is required. Seats will be assigned on a first-come, first-served basis. To enroll in one of the below listed classes, please complete the [training](#) registration form available on the court's website and e-mail said form to: pawd_registrar@pawd.uscourts.gov Once you are accepted into a class, you will receive an e-mail confirming your enrollment.

ALL ATTORNEYS PRACTICING IN THE WESTERN DISTRICT OF PENNSYLVANIA DISTRICT COURT ARE REQUIRED TO COMPLETE A USER LOGIN REQUEST FORM. THE FORM WILL BE AVAILABLE ON THE COURT'S WEBSITE BY TUESDAY, APRIL 19, 2005. LOGINS WILL ONLY BE ISSUED TO ATTORNEYS, WHO CERTIFY ONE OF THE FOLLOWING OPTIONS: 1) THAT THE COMPUTER BASED TRAINING (CBT's) CLASSES WERE SUCCESSFULLY COMPLETED; 2) THAT THEY CURRENTLY ELECTRONICALLY FILE IN ANOTHER DISTRICT OR BANKRUPTCY COURT, OR 3) THEY COMPLETE A HANDS-ON TRAINING CLASS PROVIDED BY THE COURT.

IF SCHEDULING FOR HANDS-ON TRAINING, PLEASE NOTE THAT ONLY ATTORNEYS WILL BE ISSUED LOGINS AND MUST ATTEND THE CLASS FOR CLE CREDIT. PARALEGALS AND SECRETARIES MAY ALSO ATTEND HANDS-ON TRAINING. HOWEVER, THIS DOES NOT SUBSTITUTE FOR ATTORNEY ATTENDANCE. IF AN ATTORNEY DOES NOT WANT TO ATTEND HANDS-ON TRAINING, THE ONLY WAY A LOGIN WILL BE ISSUED IF ANOTHER OPTION AS DESCRIBED ABOVE IS SELECTED ON THE USER LOGIN REQUEST FORM.

Training Locations:

U.S. District Court
Room 3210, U.S.P.O. & Courthouse
Seventh Avenue & Grant Street
Pittsburgh, PA 15219

United States Bankruptcy Court
Room B-160
17 South Park Row
Erie, PA 16501

AUGUST, 2006

Monday, August 7	Tuesday, August 8	Wednesday, August 9	Thursday, August 10 U.S. District Court (Pittsburgh) 1:30 p.m. - 4:15 p.m.	Friday, August 11
Monday, August 14	Tuesday, August 15	Wednesday, August 16	Thursday, August 17	Friday, August 18
Monday, August 21	Tuesday, August 22	Wednesday, August 23	Thursday, August 24 U.S. District Court (Pittsburgh) 9:00 a.m. - 11:45 a.m. 1:30 p.m. - 4:15 p.m.	Friday, August 26

Monday, August 28	Tuesday, August 29	Wednesday, August 30 U.S. District Court (Pittsburgh) 9:00 a.m. - 11:45 a.m. THIS CLASS IS FULL	Thursday, August 31	Friday, September 1
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SEPTEMBER, 2006

Monday, September 4	Tuesday, September 5	Wednesday, September 6	Thursday, September 7	Friday, September 8
Monday, September 11 U.S. District Court (Erie) 9:00 a.m. - 11:45 a.m. 1:30 p.m. - 4:15 p.m.	Tuesday, September 12	Wednesday, September 13	Thursday, September 14	Friday, September 15

Monday, September 18	Tuesday, September 19	Wednesday, September 20	Thursday, September 21 U.S. District Court (Pittsburgh) 9:00 a.m. - 11:45 a.m. 1:30 p.m. - 4:15 p.m.	Friday, September 22
Monday, September 25	Tuesday, September 26	Wednesday, September 27	Thursday, September 28	Friday, September 29

OCTOBER, 2006

Monday, October 2	Tuesday, October 3	Wednesday, October 4	Thursday, October 5	Friday, October 6
Monday, October 9	Tuesday, October 10	Wednesday, October 11	Thursday, October 12	Friday, October 13

Monday, October 16	Tuesday, October 17	Wednesday, October 18	Thursday, October 19	Friday, October 20
Monday, October 23	Tuesday, October 24	Wednesday, October 25 U.S. District Court (Pittsburgh) 9:00 a.m. - 11:45 a.m. 1:30 p.m. - 4:15 p.m.	Thursday, October 26	Friday, October 27